

GRAND ISLE SELECTBOARD Minutes
Monday March 8, 2021 - 6:00 PM – via ZOOM

I. CALL TO ORDER: Diane Cota – Chair opened the meeting at 6:00PM

Board Members Present: Jeff Parizo, AnnaMarie DeMars, Diane Cota, Adam White and Eric Godin

Community Members Present: Rachael Griggs-Scribe, Bill Stone, Ron Bushway, Lucille Campbell, Joe Longo, Melissa Boutin and from the Islander, Mike Donoghue and Tonya Poutry

II. FIRST ORDER OF BUSINESS:

Nominate and Elect Selectboard Chair and Vice Chair: Diane said before we nominate anyone she would like to ask if anyone is interested in the position of chair and vice-chair. Jeff and AnnaMarie are the only two who are interested.

Eric Godin motioned to elect Jeff (Parizo) to be chair of the Selectboard. AnnaMarie DeMars seconds the motion. No discussion. Jeff Parizo, AnnaMarie DeMars, Adam White and Eric Godin votes yes, Diane Cota votes no. The motion passes.

Adam White motioned to elect AnnaMarie DeMars to be Vice-Chair of the Selectboard. Jeff Parizo seconds the motion. No discussion. Jeff Parizo, AnnaMarie DeMars, Adam White and Eric Godin votes yes, Diane Cota votes no. The motion passes.

Amend Agenda for Matters Not Listed: New Business – PACIF Grants, BCA-Town Attorney. Old Business – EBA Chainsaw Course

III. GUESTS: None

IV. Highway Department Update: Ron Bushway, Road Commissioner said there isn't much to report.

- Working at the old garage getting ready to move into the new garage
- Working on the generators to power the hot water jet used to clean out culverts that may be frozen up this time of year
- Road weight limits will be posted soon. Getting calls from cement companies.

Buildings Facilities Manager Update: Ron Bushway, BFM reported:

- Monitoring buildings and watching out for rodents which are on the decline
- Working with Brad (Sheridan, Road Foreman) on the Transfer Station Recertification
- Adam White questioned where we are with the Knox Box installations Ron said he was waiting for Adam to let him know when the boxes are in. Adam said it was confirmed at a previous meeting that three Knox Boxes are at the Town office and waiting for Ron to figure out who will install them. One each for the town office/library, fire station and new town garage. There is one at the Learning Adventure so this will bring the total to four for town buildings.

V. REVIEW AND APPROVE MINUTES: February 24 and February 27, 2021

Adam White motions to approve the minutes of February 24, 2021 for the Selectboard. Diane Cota seconds the motion. No discussion. Jeff Parizo, AnnaMarie, Diane Cota and Adam White approve. Eric Godin abstains as he had not attended the meeting. The motion Passes.

Adam White motions to approve the minutes of February 27, 2021 for the Selectboard. Diane Cota seconds the motion. No discussion. Jeff Parizo, AnnaMarie, Diane Cota and Adam White approve. Eric Godin abstains as he had not attended the meeting. The motion Passes.

VI. NEW BUSINESS:

Designate meeting time/place, posting locations and newspapers:

- **Designated meeting time/place:** Adam White motions that the Grand Isle Selectboard to hold regular meetings on the first and third Monday of the Month starting at 6:00PM. Eric Godin seconds the motion. No discussion, all vote in favor and the motion passes.
- **Posting locations:** Adam White motions the three official posting locations will be Emmons Market, Town Office and Post Office. Eric Godin seconds the motion. No discussion, all vote in favor and the motion passes.
Posting to the Town website is a State requirement.
- **Newspapers:** Adam White motions that we designate the Islander as our official newspaper for postings. AnnaMarie DeMars seconds the motion. No discussion, all vote in favor and the motion passes.

Discuss Appropriations Requests: Diane said at the Town Informational meeting two people questioned what the Lake Champlain Restoration Association does and what the money was used for. A suggestion was made to invite them to a meeting during the summer. This will also be discussed at time of budget discussions. Diane said she had sent a calendar list of things the Board needs to do every month and this would be a good place to put this. She said once we get information on Lake Champlain Restoration Association we need to respond to David Capen and Deborah Lang who asked the question at the informational meeting

Report on funds approved: This went together with Appropriations Request above.

Appointed Position: Diane said she reached out to Barclay Morris who is still interested for NRPC and will forward his note of interest, and to Michael Kemsley, NSW. Ron said he spoke with Michael who agreed to take this position again for now. We need a letter of interest from Michael. AnnaMarie will talk to Howard (DeMars). Howard will need to send a letter of interest to the Board.

Northwest Regional Planning Commission: Adam White motions to appoint Barclay Morris to the position of Northwest Regional Planning Commission for a one-year term. Diane Cota seconds the motion. No discussion, all vote in favor and the motion passes.

Northwest Solid Waste District: Eric Godin motions to appoint Michael Kemsley for Northwest Solid Waste District for a one-year term. Adam White seconds the motion. No discussion, all vote in favor and the motion passes.

Pound Keeper and Tree Warden will wait until the March 15th meeting.

- **Selectboard Scribe Position:** Rachael Griggs gave her resignation as Selectboard Scribe effective May 1, 2021. She has emailed a resignation letter to the board. The Board agreed to place the ad in the Islander and the town website that Diane has written up.

Eric Godin motions to accept Rachael's (Griggs) resignation letter and advertise for the position. AnnaMarie DeMars seconds the motion. Rachael was thanked by the Board members. No further discussion, all vote in favor and the motion passes.

Emergency Management Director Position (& extend to 3-year term): Adam White and Bill Baron took over after Ben Ingalls resigned. Adam said he would like to wait to see if anyone steps up for the next term. He will talk with Bill Baron to see if he is still interested.

Adam will check with VLCT and Vermont Emergency Management to see if there is anything official or if we can do our own term length. He will talk with Bill and have him send a letter if he is still interested.

COVID Vaccine Site: Adam said Ray Mitchell, Grand Isle Rescue President reached out to him with information that Grand Isle Rescue will be hosting COVID Vaccine shots starting this Friday for six-weeks at the Grand Isle Volunteer Fire Department building. They are expecting 60 to 120 people a day, roughly 12 people an hour. Eric asked if this will be by appointment only. Adam said yes, and they have to go through the VT Department of Health to get an appointment.

Parking in front of old fire station for COVID vaccination volunteers: Adam said he was contacted to see if parking would be available in front of the old fire station for the volunteers to park. Melissa Boutin, Town Clerk said she was also contacted by one of the coordinators about parking and she said the Library is closed on Fridays so that area would be available as well. Adam will contact Ray Mitchell to let him know these parking areas will be open.

PACIF Grant: Adam discussed the PACIF Grant available. Diane said we had previously discussed installing security cameras in the new garage. Adam said talking with the insurance representative we are eligible for up to \$3,000 in grant money. In 2019 the Town received a Loss Control Assessment after PACIF looked at the town buildings and there were six areas of improvement. To receive the grant we need to show evidence of following through on at least 3 of the improvement suggestions. Adam noted the town office two electric EXIT signs do work and he will purchase additional EXIT sign, non-electric, for the remaining doors as signs that there are security cameras in place. These 3 items of improvement will allow the town to move forward. Adam will reach out to the Rec Department about the 3 items noted at Donaldson Park.

AnnaMarie asked if there is an AED at the old town garage. Melissa said she believes there is one for every building. The Historical Society brought theirs to the town office to be stored through the winter. Adam asked who is responsible for maintenance on the AEDs as the batteries need to be checked on and the pads do have an expiration date.

BCA – Attorney Attending: Jeff said he was stunned when he heard the town attorney speaking at the meeting on Monday. Diane said Michael Inners had requested his presence at the BCA meeting Monday morning. Diane said she sent an email to the attorney due to Michael's request and do to the things that are going on. Jeff said he was glad to have it in the meeting so Linda (Effel) could hear it too.

VII. OLD BUSINESS:

Old Fire Station Building Sale: Adam asked where we stand on this. Sites to advertise were discussed. Jeff said he will again talk with Tyler Billingsley who is spear heading this and will leave it up to Tyler get started. Joe Longo said VLCT also puts out a newsletter about sales.

Change Orders #12 and #13: Diane said she sees change order #12 has been paid for but we still need to make a (rescind) motion because that change had already been denied. Jeff said Melissa was given a check from him for \$725 for change order #12 to fulfill the obligation for that change order for the hose bibs.

Rachael asked how many hoses are there now and why they need two more. Jeff said there are three exterior hose bibs, one by the front door, one by the wash plant and one by the back door and two air drop hoses on the ceiling to drop air down by the trucks verses running hoses along each side of the building. The air hoses don't hold that much hose and the trucks take up most of the space. Rachael asked why they couldn't move the trucks (around so the truck needing work would be under the air hose).

AnnaMarie DeMars motioned for the change order proposal #12 for \$725 for two hoses and two air drops to rescind this motion. Adam White seconds the motion. No discussion, all vote in favor and the motion passes.

AnnaMarie DeMars motions to approve the change order proposal #12 for \$725 for two hoses and two air drops with Jeff (Parizo personally) paying for it. Eric Godin seconds the motion. No discussion, all vote in favor and the motion passes.

Change Order #13: This change order is for the difference of the plywood in the building. It was discussed in November/December and agreed to pay half of the plywood cost.

Eric Godin motions to approve change order #13 with the cost of \$1,195.58. Diane Cota seconds the motion. No discussion, all vote in favor and the motion passes.

Millbrook Invoices #4346 & #4355 and Personal Property Discussion Discuss process for approving invoices: Diane said she has seen emails come out about invoices not being paid and wants to know the chain of events for Melissa to know when to (pay) them. We haven't approve everything as far as she knows.

Jeff explained what is supposed to happen to pay for them. David Pratt from Millbrook generates the invoices, Melissa gets a copy, then it goes to David Roy, construction manager to sign off on it. Then it comes to the Selectboard to sign off on it, then Melissa would pay it.

Adam asked if the deficiency is Wiemann and Lamphere. Jeff said yes, it takes them a long time and he has to send them emails and remind them. Melissa said she hasn't seen anything come through from John Lamotte. Jeff will email him.

Personal Property: The personal policy previously approved has been rescinded. Adam will check with other towns and possibly have it for the March 15th meeting for further discussions.

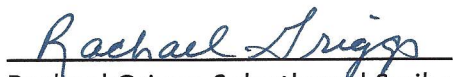
Highway Mileage: Diane said the report is at the town office and asked for the Board to stop at the town office to sign it so Melissa can send it out by the due date of March 15, 2021.

Emerald Ash Borer Tree Chainsaw Course: Adam said Bill Baron, head of the County EAB Task Force reached out to him letting him know there is going to be funding for what's called the Game of Logging Course for chainsaw operation and on how to safely fell trees. It's going to be in mid-May and was told the highway department wasn't going to be able to attend at that time. There are two spots reserved for the town. He believes there isn't anyone else on the town payroll who operates chainsaws. Ron asked if the fire department might be able to have someone to attend.

VIII. REVIEW AND SIGN WARRANTS: Eric Godin motions to have Jeff (Parizo) sign the warrants via email. Adam White seconds the motion. No discussion, all vote in favor and the motion passes.

IX. ADJOURNMENT: AnnaMarie DeMars motions to adjourn the meeting at 7:09PM. No discussion, all vote in favor and the motion passes.

Respectfully submitted,


Rachael Griggs, Selectboard Scribe

Date: March 18, 2021


Jeff Parizo, Selectboard Chair

Date: March 20, 2021