04-02-2025 DRB Meeting

Meeting minutes

Meeting Call to Order

Chair Panos Lekkas called the DRB meeting to order on April 2, 2025, at 6:00 PM.

Roll Call

Chair Panos Lekkas, Vice Chair Lucas Campbell, Member Stephanie Kilburn, Alternate Jeff Parizo, Clerk Adam Lavigne, Applicant Mike Winters, Guest Lucille Campbell

Amend Agenda for Items Not Listed

No Amendments.

Motion to Accept Agenda with Any Amendments (VOTE)

Chair Panos Lekkas made a motion to accept the agenda as written. Lucas Campbell seconded the motion. All members voted in favor.

Interview DRB Applicants to Recommend to the Selectboard

Executive Session

Jeff Parizo suggested going into executive session to interview the DRB applicant. He made a motion to enter executive session at 6:02 PM, with an estimated exit time of 6:15 PM for Lucille, who was on the line.

Recommendation for New DRB Member

After returning from executive session, a motion was made to accept the application for a new DRB member from Mike Winters and to recommend them to the selectboard.

> *Panos Lekkas made a motion to accept the application of Michael Winters for the DRB and recommend him to the selectboard for a 2-year term as a full-time member. Jeff Parizo seconded the motion. The motion passed unanimously.*

The board congratulated Michael Winters on his recommendation.

Updates of ZAO – N/A

Clerk – Approve Minutes of 2025-03-19 Meeting, 03-25 CU Round Barn Update

Approval of Minutes

Jeff Parizo asked about approving the minutes of March 19, 2025.

> *Jeff Parizo made a motion to approve the minutes of March 19, 2025. Stephanie Kilburn seconded the motion. The motion passed unanimously.*

Round Barn Update

Adam Lavigne provided an update on the Round Barn application:

- The school was secured for the May 7th meeting.
- The applicants acknowledged a mistake with their check and are sending a new one, which is expected to arrive in time for the meeting.

- Adam Lavigne will officially warn the meeting now that everything is in order.

A discussion ensued about whether the application required both site plan and conditional use approval. It was determined that both would be necessary, potentially requiring two meetings. Adam clarified that he was storing the application under one file, identified as CU (Conditional Use), as it has more stringent standards overall.

Panos Lekkas inquired about when the public could view the new proposal from Ever North. Adam explained that once the meeting is warned, the files become open to the public. He offered to send digital copies to Lucille and mentioned that interested parties could set appointments to view hard copies at the office.

Jeff also noted that copies would be sent to all interested parties, including those who signed the petition. Digital copies will be sent to those with email addresses, and physical copies to those with mailing addresses.

Additional Updates

- Adam planned to warn the Minaya application for the May 21st meeting.
- The April 16th meeting had no applications or items to discuss at that time.
- A suggestion was made to invite the attorney for training on that day, particularly focusing on site plan and conditional use procedures.
- After discussion, it was decided to cancel the April 16th meeting and schedule a special training meeting on April 23rd, subject to the attorney's availability.
- The special training meeting would still be public, adhering to open meeting laws, and would be recorded for future reference.

Adjourn – Motion to Close Meeting (VOTE)

Lucas Campbell made a motion to close the meeting at 6:25 PM. Jeff Parizoseconded the motion. The motion passed unanimously.